

**THIRTEENTH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

**Tuesday, July 21, 2009
5:30 P.M. Board Meeting**

**Yuba-Sutter Fairgrounds
Administration Office
442 Franklin Ave.
Yuba City, CA 95991**

1. CALL TO ORDER

Directors Present: Directors Bristow, Johl, Libby, Mathews, Munger, Van Ruiten

Absent: President Sanchez and Director Ferreira

2. APPROVAL OF MINUTES

- a. Approval of minutes from June 2009 regular meeting.

Director Van Ruiten moved to approve the June minutes of the regular schedule meeting. Director Mathews seconded the motion, which carried unanimously.

3. PUBLIC BUSINESS FROM THE FLOOR

- a. This is a chance for any interested person(s) to address the Board of Directors of the 13th District Agricultural Association, Yuba-Sutter Fair. You may address the Board on any item that is agendized, or unagendized. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with the state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting. .

4. CORRESPONDENCE- None

5. FINANCIAL MATTERS

- a. Balance Sheet for June 2009. Director Bristow reported the Total Assets and Total Liabilities & Retained Earnings for June were \$1, 603,209.00.
- b. Statement of Operations for June 2009. Director Bristow reported the Fair has received the third allocation of \$93,000.00. The Net Gain for the month of June was \$21,772.00 and the Net Gain for the year is \$18,527.00..
- c. Cash Flow Statement for June 2009. Director Bristow reported that the Cash Flow Statement reflected a Month End Gain for June of \$21,772.00 .
- d. Financial Committee's review and approval of Accounts Receivable, Trial Balance and Check Register for June 2009. Director Bristow reported the only Accounts Receivable of \$385.00 is at the Collection Agency. The May Trial Balance Debit/Credit equal \$319,027.83.

Director Mathews made a motion to accept and file financial items for June. Director Libby seconded the motion, which carried unanimously.

6. COMMITTEE REPORTS

- a. Buildings and Grounds Committee-CEO Goody Reported there are no major projects other than getting ready for fair time.
- b. Entertainment/Public Relations Committee-CEO Goody reported with the economy this year's sponsors have been very difficult to get. To date we have a total of \$37,455.00 in Cash sponsorships and \$126,500.00 In Kind.
- c. Junior Livestock Auction Committee-CEO Goody reported that JLA met on July 9th and discussed the upcoming fair and auctioneers.

7. MANAGER'S REPORT

- a. Interim Calendar- CEO Goody reviewed the August calendar.
- b. Additional Comments:

8. CONSENT AGENDA

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

- a. Hazardous Events –None
- b. Standard Agreement- Items 62-63 –CEO Goody reported that the contracts are all related to fair services.
- c. Approval of Employee Handbook-CEO Goody requested approval of the updated Employee Handbook.

Director Libby made a motion to approve item b. Director Mathews seconded the motion, which carried unanimously.

Director Libby suggested that shorts be no shorter than mid-thigh in length. CEO Goody stated she would implement that statement.

Director Mathews made a motion to approve item c with the implementation of the short length. Director Johl seconded the motion, which carried unanimously.

9. OLD BUSINESS-CEO Goody reported that Dick Sanchez is still in the hospital and recovering in a rehabilitation center at UCD.

10. NEW BUSINESS-None

11. PLEASURE OF THE BOARD

- a. Assign a director to purchase fair animal at auction-Director Libby stated she would take care of the purchase. After some discussion regarding the amount the Board would like to pay, it was decided to go with \$90 per Board member.
- b. Hand out the Fair Board packets and shirts

12. ADJOURNMENT

The meeting adjourned at 6.00 pm

Respectfully submitted by:

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Harry Bristow, Vice President

Regina Goody, CEO