

**THIRTEENTH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

The regular meeting of the Board of Directors of the Thirteenth District Agricultural Association was held May 25 2010 at 5:30 P.M. in the Administration Building at 442 Franklin Avenue, Yuba City, CA 95991.

1. CALL TO ORDER

Directors Present: Vice-President Ferreira, Directors Johl, Libby, Mathews, Munger and Sanchez

Absent: President Bristow, Director Van Ruiten

2. APPROVAL OF MINUTES

- a. Approval of minutes from April 2010 regular meeting.

Director Sanchez moved to approve the April minutes of the regular schedule meeting. Director Mathews seconded the motion, which carried unanimously.

3. PUBLIC BUSINESS FROM THE FLOOR

- a. This is a chance for any interested person(s) to address the Board of Directors of the 13th District Agricultural Association, Yuba-Sutter Fair. You may address the Board on any item that is agendized, or unagendized. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with the state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting. .

4. CORRESPONDENCE

- a. Correspondence: None

5. FINANCIAL MATTERS

- a. Balance Sheet for April 2010. Director Libby reported the balance sheet reflects \$1,677,514.00.
- b. Statement of Operations for April 2010. Director Libby reported the state allocation for year of \$136,400 has been received in full. The net Gain for the month of April is \$18,852.00 and the Net Gain for the Year is \$163,328.00.

- c. Cash Flow Statement for April. Director Libby reported the month end Gain of \$18,852.00 is reflected on the Cash Flow Statement.
- d. Financial Committee's review and approval of Accounts Receivable, Trial Balance and Check Register for April 2010. Director Libby reported there is still an Account Receivable of \$14,660.00 for Shamrock Shows. The Trial Balance reflects debits and credits equal \$277,510.79 and all checks are accounted for.
- e. Outstanding premium, payroll and operating checks-request to write off. Director Libby requested that the Fair write off the outstanding checks reflected in Payroll Fund for \$83.30 dating back to 2006, 2007, 2008 & 2009. CEO will check with Accountant regarding the remaining checks and the age of them. Director Libby reviewed the outstanding checks in Operating Account for \$363.86 dating back to 2007, 2008, 2009 and premium checks for \$716.25 dating back to 2009.

Director Sanchez made a motion to accept and file financial items a through d. Director Johl seconded the motion, which carried unanimously.

Director Mathews made a motion to write off outstanding checks listed in item e. Director Sanchez seconded the motion, which carried unanimously.

6. COMMITTEE REPORTS

- a. Buildings and Grounds Committee-CEO Goody reported that the Trailer Electrical project is almost done and the Auction Block cement has been poured. Mathews ReadyMix gave the Fair a nice discount on the cement to help keep the cost down. The Fair has made Mathews ReadyMix an In-Kind sponsor for the difference. Butte Sand and Gravel donated all the sand required for the project plus enough for the Kid's Town Fair exhibit.
- b. Entertainment/Public Relations Committee-CEO Goody reported the sponsorships are still being worked on however; we are still shy \$5000.00 in meeting our budgeted amount. This year we have received a lot more in In-Kind donations.
- c. Junior Livestock Auction Advisory Committee-Meets June 10th. CEO Goody reported that some of the committee members met with Tip Holloway and requested that he attend the auction to receive recognition for his years of volunteer service. CEO Goody informed the Board that the Committee would be discussing the award given to Mr. Holloway. Some of the suggestions were to have a plaque on the new Auction block to recognize Tip for his volunteer hours along with some type of gift. Director Ferreira suggested that the Board have a bench made in honor of Tip, do an unveiling of the bench at the auction with a plaque on the stand. The bench would be placed near the Auction Area during the annual fair. CEO Goody will take these suggestions to the Committee.

7. MANAGER'S REPORT

- a. Interim Calendar-June- CEO Goody reviewed the calendar with the Board.
- b. Additional Comments: CEO Goody informed the Board that she would be attending a meeting in Sacramento on June 11th regarding the re-classification of fairs and budget for the Fairs.

8. CONSENT AGENDA

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

- a. Hazardous Events –None
- b. Standard Agreement Log

Director Libby made a motion to accept and file financial item b. Director Sanchez seconded the motion, which carried unanimously.

9. OLD BUSINESS-None

10. NEW BUSINESS

- a. Sutter County Public Works Dept.-renewal of parking lot use for jurors.

Director Sanchez made a motion to approve the Sutter County Public Works Dept. parking contract. Director Johl seconded the motion, which carried unanimously.

11. PLEASURE OF THE BOARD

12. ADJOURNMENT

The meeting adjourned at 6:00 P. M.

Respectfully submitted by:

Patrick Ferreira, Vice President

Regina Goody, CEO

Date: _____

Date: _____