

**THIRTEENTH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

**Tuesday, May 26, 2009
5:30 P.M. Board Meeting**

**Yuba-Sutter Fairgrounds
Administration Office
442 Franklin Ave.
Yuba City, CA 95991**

1. CALL TO ORDER

Directors Present: President Sanchez, Directors Bristow, Ferreira, Johl, Libby, Mathews, Munger, Sanchez, Van Ruiten

SPECIAL PRESENTATION:

CEO Goody presented a plaque to the Board from the Shady Creek Foundation for the Yuba Sutter Fair participation in Hawk Flight Day. CEO Goody explained that this event had over 4000 people attend and is an outdoor educational event.

President Sanchez presented a plaque to Harry Bristow for 20 years of service as a Director of the Yuba-Sutter Fair Board.

President Sanchez presented a plaque to George Van Ruiten for 15 years of service as a Director of the Yuba-Sutter Fair Board.

President Sanchez presented a plaque to Bruce Fricker for 20 years of service as the Senior Maintenance for the Yuba-Sutter Fair.

President Sanchez thanked all parties for their service and dedication.

2. APPROVAL OF MINUTES

- a. Approval of minutes from March 2009 regular meeting.

Director Van Ruiten moved to approve the March minutes of the regular schedule meeting. Director Johl seconded the motion, which carried unanimously.

3. PUBLIC BUSINESS FROM THE FLOOR

- a. This is a chance for any interested person(s) to address the Board of Directors of the 13th District Agricultural Association, Yuba-Sutter Fair. You may address the Board on any item that is agendized, or unagendized. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with the state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting. .

4. CORRESPONDENCE

- a. News clipping for Earth Day Tree Planting
b. Invitation from Contra Costa County Fair

Director Mathews moved to file Correspondence items a & b. Director Bristow seconded the motion, which carried unanimously.

5. FINANCIAL MATTERS

- a. Balance Sheet for March and April 2009. Director Bristow reported the Total Assets and Total Liabilities & Retained Earnings for March were \$1,626,442.00 and for April \$1,603,105.00
- b. Statement of Operations for March and April 2009. Director Bristow reported the Fair has received the second allocation of \$62,000.00. The Net Gain for the month of March was \$33,701.00 and the Net Gain for the year is \$25,748.00. The Net Loss for April is \$13,503.00 and the Net Gain for the year is \$12,246.00.
- c. Cash Flow Statement for March and April 2009. Director Bristow reported that the Cash Flow Statement reflected a Month End Gain for March of \$33,701.00 and for April a Month End Loss of \$13,503.00.
- d. Financial Committee's review and approval of Accounts Receivable, Trial Balance and Check Register for March and April 2009. Director Bristow reported the only Accounts Receivable of \$385 is at the Collection Agency. The March Trial Balance Debit/Credit equal \$309,011.68. The April Balance Debit/Credit equal \$209,253.85.

Director Ferreira made a motion to accept and file financial items for March. Director Van Ruiten seconded the motion, which carried unanimously.

Director Van Ruiten made a motion to accept and file financial items for April. Director Johl seconded the motion, which carried unanimously

6. COMMITTEE REPORTS

- a. Buildings and Grounds Committee-CEO Goody Reported that Maintenance has been planting new flowers in the all the flowerbeds.
- b. Entertainment/Public Relations Committee-CEO Goody reviewed the sponsor listed.
- c. Junior Livestock Auction Committee-CEO Goody reported the Committee met in March and discussed the upcoming fair auction, photography bid, auctioneers and clerks. The Open 4H position on the Committee has been tabled for the September meeting. Director Ferreira stated that the Committee was reminded about the purchasing process required due to a recent audit finding.

7. MANAGER'S REPORT

- a. Interim Calendar-May CEO Goody reviewed the calendar with the Board.
- b. Additional Comments: CEO Goody announced the resignation of Director Carr. The Board acknowledged the resignation as submitted.
CEO Goody reported that Mr. Dwayne Goodman with Sutter North had called in regards to the recent Punjabi Festival. Mr. Goodman advised the Fair that he is going to go to the City Council to discuss making the Fair responsible for all costs incurred during any event for clean up and additional security. Mr. Goodman also informed the Fair that he will be billing the Fair for the extra security and clean up cost directly to Sutter North. The Festival will be notified of any additional costs. The Festival and Fair Management will meet in the next week to recap the Festival and discuss some areas of concern for the next year's festival.

8. CONSENT AGENDA

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

- a. Hazardous Events –

1. Yuba City High School-Grad night event
2. Flying U Rodeo PBR for annual fair
3. Multi-Year Contracts for the following:
 1. YC Parks and Recreation Foundation-Beer contract for annual fair
 2. Chico Stage and Lighting-Lighting for annual fair
 3. City of Light & Recording-Sound for annual fair
 4. Tiffani Thomas/TNT-SA 2008-11 and SA2008-12-Name change
 5. MJG Entertainment, Inc. –Circus Gatti

- b. Standard Agreement- Items 25-47 –CEO Goody reported that the contracts are all related to fair services.

Director Bristow made a motion to accept and file the Consent Calendar. Director Libby seconded the motion, which carried unanimously.

Director Mathews made a motion to go into a Closed Session. Director Ferreira seconded the motion which carried unanimously.

9. CLOSED SESSION-Closed session began at 6pm.

- a. Personnel: The Board will meet in closed session to consider the evaluation and annual salary increase for CEO.

Closed Session ended at 6:05pm.

Director Van Ruiten made a motion to close Closed Session and reopen the May 26, 2009 Board meeting. Director Munger seconded the motion, which unanimously carried.

Meeting reopened at 6:05pm.

10. OLD BUSINESS-None
11. NEW BUSINESS-None
12. PLEASURE OF THE BOARD
13. ADJOURNMENT

The meeting adjourned at 6.10 pm

Respectfully submitted by:

Dick Sanchez, President

Respectfully submitted by

Regina Goody, CEO