

**THIRTEENTH DISTRICT AGRICULTURAL ASSOCIATION
REGULAR MEETING MINUTES**

**Tuesday, Nov. 17, 2009
5:30 P.M. Board Meeting**

**Yuba-Sutter Fairgrounds
Administration Office
442 Franklin Ave.
Yuba City, CA 95991**

1) CALL TO ORDER

Directors Present: President Sanchez, Directors Bristow, Ferreira, Johl, Libby, Munger, Van Ruiten

Absent: Director Mathews

2) APPROVAL OF MINUTES

- a. Approval of minutes from October 2009 regular meeting.

Director Van Ruiten moved to approve the October minutes of the regular schedule meeting. Director Ferreira seconded the motion, which carried unanimously.

3) PUBLIC BUSINESS FROM THE FLOOR

- a. This is a chance for any interested person(s) to address the Board of Directors of the 13th District Agricultural Association, Yuba-Sutter Fair. You may address the Board on any item that is agendized, or unagendized. The Board may not take action on any item that is not agendized, but may hear your input to such items. Any items discussed that require action by the Board will be placed on the agenda for the next regularly scheduled Board Meeting per the Bagley/Keene Act.

4) CORRESPONDENCE

- a. None at this time

5) FINANCIAL MATTERS

- a. Balance Sheet for October 2009. Director Bristow reported the Total Assets and Total Liabilities & Retained Earnings for October were \$1,755,693.00.
- b. Statement of Operations for September 2009. Director Bristow reported the Fair has received the last allocation of \$124,000.00 and \$102,300.00 towards the 2010 allocation. The Net Gain for the month of October was \$37,317.00 and the Net Gain for the year is \$84,987.00.
- c. Cash Flow Statement for October 2009. Director Bristow reported that the Cash Flow Statement reflected a Month End Gain for October of \$37,317.00.
- d. Financial Committee's review and approval of Accounts Receivable, Trial Balance and Check Register for October 2009. Director Bristow reported the only Accounts Receivable of \$ 15,045.00 which \$385.00 is at the Collection Agency plus \$14,660.00 from Shamrock Shows. The October Trial Balance Debit/Credit equal \$461,014.07.

- Director Johl moved to approve the October financials items a thru d. Director Ferreira seconded the motion, which carried unanimously
- e. Request for Board approval to write off uncollectable debt of \$385.00
Director Ferreira moved to approve the write off of the \$385 uncollectable debt.
Director Bristow seconded the motion, which carried unanimously
 - f. Update and review of revised 2010 budget proposal-CEO Goody reviewed the revised budget with the Board. The changes were due to employee pay scales being calculated with full pay. The revised budget now includes the removal of the pay for furlough days which decreased expenses. The budget was already approved in the October meeting.

6) COMMITTEE REPORTS

- a. Buildings and Grounds Committee-CEO Goody reported CCA has started the work on the roof over the kitchen on Expo Hall.
- b. Entertainment/Public Relations Committee-CEO Goody reviewed the sponsor listing for 2010.
- c. Junior Livestock Auction Advisory Committee-No meeting until January
- d. Nominating Committee report-Director Johl stated the Nominating Committee met. Director Johl nominated Harry Bristow as incoming President and Patrick Ferreira as Vice President. Jerrie Libby seconded the motion, which unanimously carried.

7) MANAGER'S REPORT

- a. Interim Calendar-CEO Goody reviewed the December and January calendar
- b. Closure of Administration Office during holiday-December 21st through January 1st.
- c. Christmas Party-Thursday, December 3rd 5pm-7pm
- d. Additional Comments

8) CONSENT AGENDA

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

- a. Hazardous Events --
 - 1. Feather River Dog Training for 2009 annual contract
 - 2. YC Park and Recreation -Palmer Hall contract

Director Bristow moved to approve the Consent Agenda as presented. Director VanRuiten seconded the motion, which carried unanimously.

9) OLD BUSINESS

10) NEW BUSINESS

- a. Annual Authorization for CEO to execute Rental Agreements up to \$25,000
- b. Annual Authorization for CEO to execute Checks for payment up to \$5,000
- c. WFA Convention

Director Ferreira moved to approve the items a and b. Director Bristow seconded the motion, which carried unanimously.

11) PLEASURE OF THE BOARD

12) ADJOURNMENT

Respectfully submitted by:

Dick Sanchez, President

Respectfully submitted by:

Regina Goody, CEO