

**THIRTEENTH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

The regular meeting of the Board of Directors of the Thirteenth District Agricultural Association was held November 15, 2011 at 5:30 P.M. in the Administration Building at 442 Franklin Avenue, Yuba City, CA 95991.

1. CALL TO ORDER

Directors Present: President Ferreira, Directors Bristow, Johl, Mathews, Munger & Sanchez

Absent: Director Libby & Van Ruiten

2. APPROVAL OF MINUTES

- a. Approval of minutes from October 2011 regular meeting.

Director Bristow moved to approve the October minutes of the regular schedule meeting. Director Sanchez seconded the motion, which carried unanimously.

3. PUBLIC BUSINESS FROM THE FLOOR

- a. This is a chance for any interested person(s) to address the Board of Directors of the 13th District Agricultural Association, Yuba-Sutter Fair. You may address the Board on any item that is agendized, or unagendized. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with the state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting.

4. CORRESPONDENCE

- a. Correspondence from Carolan Ferreria Meeks
b. Correspondence from Yuba-Sutter Farm Bureau

Director Bristow moved to accept Correspondence. Director Sanchez seconded the motion, which carried unanimously.

5. FINANCIAL MATTERS

- a. Balance Sheet for October 2011. Director Munger reported the balance sheet reflects 1,707,080.00.
b. Statement of Operations for October 2011. Director Munger reported the state allocation for year of \$150,700 for 2011 has been received in full. The net loss for the month of October is \$19,896.00 and the Net Gain for the Year is \$145,775.00. CEO Goody informed the Board that a refund of \$30,140 from the 2012 allocation be returned as there was a calculation error. CEO Goody reported that there was a total of \$135,630.00 received as a final allocation; however \$30,140.00 was sent in error and is required to be

returned. CEO Goody stated that three payments will be made starting November 15th to pay this amount back to Fairs and Exposition by the end of the year.

- c. Cash Flow Statement for October. Director Munger reported the month end loss of \$19896.00 is reflected on the Cash Flow Statement.
- d. Financial Committee's review and approval of Accounts Receivable, Trial Balance and Check Register for October 2011. Director Munger reported an Account Receivable of \$30,000.00 balance due by the Carnival that is reflected in the September statement. CEO Goody has a meeting with Harry Mason at the end of the month to discuss the outstanding balance and how he intends to pay it off. The Trial Balance reflects debits and credits equal \$263,623.74 all checks are accounted for.

Director Mathews made a motion to accept and file financials as presented. Director Bristow seconded the motion, which carried unanimously.

6. COMMITTEE REPORTS

- a. Buildings and Grounds Committee-CEO Goody reported Maintenance continues to work on Interim events at this time.
- b. Entertainment/Public Relations Committee-CEO Goody reported that letters have been sent to all past sponsors and as of today a total of \$15,500.00 of which \$6400.00 is cash has been contracted.
- c. Junior Livestock Auction Advisory Committee- There is no report at this time.
- d. Nominating Committee report Director Johl stated that the committee is recommending that Director Libby take the seat as the President of the Board in January and Director Munger as Vice-President.

Director Johl made a motion to accept Director Libby as President and Director Munger as Vice President. Director Mathews seconded the motion, which carried unanimously.

7. MANAGER'S REPORT

- a. Interim Calendar-September- CEO Goody reviewed the December and January calendar.
- b. Additional Comments: CEO Goody stated that she attended the Manager's Budget Conference and no new information was presented. Secretary of Ag Karen Ross attended and stated that CDFA is in support of the fairs however there is no funding that will be available. CEO Goody stated that she will be attending the WFA Convention as a Board member of the organization and there will be no cost to the Fair.

8. CONSENT AGENDA

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

- a. Hazardous Events-
 - 1. Feather River Dog Training for 2012 annual contract
- b. Delegation of Authority for Checks
- c. Delegation of Authority for Standard Agreements and Rental Agreements

Director Mathews made a motion to accept and file the Consent Calendar as presented. Director Sanchez seconded the motion, which carried unanimously.

9. OLD BUSINESS

10. NEW BUSINESS

11. PLEASURE OF THE BOARD

12. ADJOURNMENT

Director Mathews made a motion to adjourn the meeting. Director Sanchez seconded the motion, which carried unanimously.

**There will be no meeting in December due to the Holidays.
The next meeting will be January 24, 2012.**

The meeting adjourned at 6:15pm.

Respectfully submitted by:

Patrick Ferreira, President

Regina Goody, CEO

Date: _____

Date: _____