

**THIRTEENTH DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES**

**The regular meeting of the Board of Directors of the Thirteenth District Agricultural Association was held Sept. 27, 2011 at 5:30 P.M. in the Administration Building at 442 Franklin Avenue, Yuba City, CA 95991.**

1. CALL TO ORDER

Directors Present: President Ferreira, Directors Bristow, Johl, Mathews and Munger

Absent: Directors Libby, Sanchez and Van Ruiten

2. APPROVAL OF MINUTES

- a. Approval of minutes from August 2011 regular meeting.

Director Bristow moved to approve the August minutes of the regular schedule meeting. Director Mathews seconded the motion, which carried unanimously.

3. PUBLIC BUSINESS FROM THE FLOOR

- a. This is a chance for any interested person(s) to address the Board of Directors of the 13<sup>th</sup> District Agricultural Association, Yuba-Sutter Fair. You may address the Board on any item that is agendized, or unagendized. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with the state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting.

4. CORRESPONDENCE

- a. Correspondence from Kelsey Cena-2010 Miss Yuba-Sutter  
b. Thank you from the Japanese Culture Group  
c. Thank you letter from Sydnie DeVaughn  
d. Correspondence from Rebecca Desmond-Fairs and Exposition

Director Mathews moved to accept Correspondence Item a thru d. Director Bristow seconded the motion, which carried unanimously.

5. FINANCIAL MATTERS

- a. Balance Sheet for August 2011. Director Munger reported the balance sheet reflects 1,785,493.00.  
b. Statement of Operations for August 2011. Director Munger reported the state allocation for year of \$150,700 for 2011 and a last allocation of \$135,630.00 for 2012 has been received in full. The net gain for the month of August is \$81,836.00 and the Net Gain for the Year is \$337,771.00.

- c. Cash Flow Statement for August. Director Munger reported the month end gain of \$81,836.00 is reflected on the Cash Flow Statement.
- d. Financial Committee's review and approval of Accounts Receivable, Trial Balance and Check Register for August 2011. Director Munger reported an Account Receivable of \$30,000.00 balance due by the Carnival that is reflected in the August statement. CEO Goody has been informed that payments are on the way. The \$300.00 Accounts receivable is reflecting paid. The Trial Balance reflects debits and credits equal \$3,110,397.16 all checks are accounted for.
- e. Approval to write off \$182.00 in un-cancelled premium checks from 2010.

Director Johl made a motion to accept and file financials as presented and approval to write of \$182.00 in un-cancelled premium checks. Director Bristow seconded the motion, which carried unanimously.

## 6. COMMITTEE REPORTS

- a. Buildings and Grounds Committee-CEO Goody reported the Maintenance has cleaned up from Fair and is back into Interim mode with no major projects at this time.
- b. Entertainment/Public Relations Committee-CEO Goody reported that she has met with Jenn Schmall and they are starting on 2012 sponsorships in October.
- c. Junior Livestock Auction Advisory Committee- CEO Goody reported there was a meeting on Sept. 15<sup>th</sup> which became lengthy due to conversation regarding the auction and the photographer. CEO Goody is planning another meeting in October or early November to finish up the discussion and move onto 2012 planning.

## 7. MANAGER'S REPORT

- a. Interim Calendar-September- CEO Goody reviewed the October calendar.
- b. Additional Comments:

## 8. CONSENT AGENDA

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that the Board votes on the motion unless members of the Fair Board, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

- a. Hazardous Events-
  - 1. US Gun Show
  - 2. Hmong American Association

Director Bristow made a motion to accept and file items a, 1 and a, 2 of the Consent Agenda. Director Munger the motion, which carried unanimously.

- b. Fair Board Approval for CEO to attend CFA meeting in November and WFA convention. CEO Goody explained that with the current state allocation being eliminated, the Fair has removed all travel expenses from the budget. WFA has offered a one-time expense paid for one member of each of the class I-III fairs to attend the CFA conference in November and WFA convention in January. CEO Goody requested permission to take advantage of this offer and attend both the conference and convention.

Director Mathews made a motion for CEO Goody to attend the CFA Conference and the WFA Conference under the WFA offer. Director Johl seconded the motion, which carried unanimously.

9. OLD BUSINESS-None

10. NEW BUSINESS-

- a. Fair Times and rates-CEO Goody requested the Board consider a time change on Wednesday and Thursday of Fair from 5:30-Midnight to 4:30-11pm. Friday, Saturday and Sunday times would remain the same. There was discussion regarding the current admission and exhibitor fees, some special promotions and RV fees for the annual fair. Director Mathews requested CEO Goody present a comparison and proposal for the October meeting.
- b. 2012 Theme for Fair-CEO Goody reported that Jenn Schmall was suppose to be here to talk about the Fair Theme, however she is ill and was unable to attend. This item was tabled and will be rescheduled for the October meeting.

No motion was taken on either item.

11. PLEASURE OF THE BOARD

12. ADJOURNMENT

Director Munger made a motion to adjourn the meeting. Director Bristow seconded the motion, which carried unanimously.

The meeting adjourned at 6:20pm.

Respectfully submitted by:

Patrick Ferreira, President

Regina Goody, CEO

Date:\_\_\_\_\_

Date:\_\_\_\_\_